

STATE INSTITUTE OF ENGINEERING & TECHNOLOGY
Nilokheri, Karnal Ph. No 01745-247002,
TENDER NOTICE

Sealed tenders are invited (on behalf of hostel residents) from Mess Contractors having experience of 2 years of running mess in University/ College/ Institutes/School etc. to run the Hostel Mess for approx. 350 students per day for the period 1.4.2022 to 31.5.2023.

The tender form along with terms and conditions can be downloaded from Institute's website (<http://www.gecnilokheri.ac.in>). The tender form accompanying with earnest money of Rs. 20000/- (Rs. Twenty Thousands only) should be reached in the Institute upto 21.03.2022 before 4:00 PM. The tenders will be opened by the committee on March 24, 2022 at 11.00 AM in the Institute's Library.

Registrar
SIET, Nilokheri

11. Present Status / Workplace:

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12. Minimum Rate of Diet (per day) for inmates (Approx. 350 capacity) as per Menu Attached:

- i) Diet Charges per day Rs.
- ii) Labour charges per day Rs.
(Labour charges should not be more than Rs. 12/- per day per student)
- iii) Total Charges (i+ ii) per day Rs.....

DECLARATION

I hereby declare that all information submitted in this tender form and in its accompaniments are true, complete and correct to the best of my knowledge and belief. I accept that in the event of any information being found false, incomplete, or incorrect, my tender/allotment of tender is liable to be cancelled / terminated. Further, I will follow all the rules and regulations as directed by the administration of the Institute from time to time failing which tender is liable to be terminated.

Place:

Date:

Signature of the Applicant

Name & Address

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Terms and Conditions for Mess Contract

The terms and conditions for running the hostel mess of 350 students (Boys & Girls) are given below: -

1. Total numbers of students (Boys & Girls) in the Hostel are approx 350.
2. Contractor will have to quote the rate of diet charges on the basis of per student per day. Students will be charged for minimum 22 days diet or actual days (whichever will be higher except in vacation days).
3. Contractor will also have to supply the food for all Girls students in the adjoining Girls Hostel by engaging female worker.
4. Mess Contractor will have to provide meals strictly as per menu attached with the form. (Use of Non-Veg. is strictly prohibited in the Institute campus).
5. The successful contractor will have to deposit an amount of Rs. 1,00,000/- (Rs. One Lakh only) in favour of Director-Principal, SIET Nilokheri within 3 days positively, which is refundable only after completion of contract.
6. Hostel Mess is likely to be start from April 1, 2022 and will continued upto 31.5.2023, which can be extended for another one year on satisfactory performance.
7. In case any successful bidder/contractor terminates his contract without the approval from authority, security amount will be forfeited without any notice.
8. Contractor must have at least two years' experience of running a mess for 350 persons in University/ College/ Institutes/School etc.
9. The firm/agency must be registered with FSSAI. (Attach Certificate).
10. There will be table service in the both hostels (Boys & Girls).
11. The contractor will use own all utensils and gas etc. required for cooking and serving.
12. The chairs and tables in the mess will be provided by the Institute.
13. The contractor will issue proper receipt to the students against payment. The last date for payment would be 10th day of every month.
14. The contractor will maintain hygienic environment and proper cleanliness in the kitchen, dining hall & nearby area at his own expense.
15. The contractor will provide neat, clean, tasty and healthy meal as per daily required calorific value with excellent service.
16. The contractor will have to pay electricity charge of Rs. 2000/- or as per reading from electricity meter, whichever is higher and also will have to pay Rs. 2000/- as maintenance charges per month for Hostel to the Institute on or before 10th day of the following month.
17. In case of no water supply due to some unavoidable circumstances, the contractor will have to serve drinking water along with food at his own cost.

18. No child labour will be allowed.
19. No lady worker will be allowed in the Boy's Hostel and no gents worker will be allowed in the Girl's Hostel.
20. Authority can visit the mess/area of cooking/serving on any time.
21. Any instruction issued from the competent authority for the mess functioning will be followed by the contractor.
22. The contractor will be responsible for the behavior of their employees.
23. Hostel Mess Menu can be changed on mutual understanding of steering committee of hostel's students and contractor with due permission from Director-Principal/Chief Warden.
24. The College authority i.e. Director-Principal has full power to terminate the contract on the complaint received from Mess Committee/Hostel Warden, after investigating on the complete matter.
25. Food/other items should not be served inside the room of Hostel inmates unless in exceptional case or ill health on direction of Hostel authorities.
26. Mess contractor will be responsible to provide food as per diet basis to parents, Institute's Guest and Staff member during lunch and dinner timings on demand.
27. There will be no hike in the diet charge during the whole contract period.
28. In case of any dispute regarding rates/services/quality etc. in mess, the decision of the college authority will be considered as final.
29. Contractor will be responsible for all the statutory obligations under any law/rule in respect of workers/employees functioning of mess etc.
30. All the dispute should be in jurisdiction of Karnal District only.

Chief Warden
SIET, Nilokheri

UNDERTAKING

I.....S/o D/o W/o Shri.....

Having address.....

bind myself for compliance of all the terms and condition of the contract of hostel mess of S.I.E.T., Nilokheri alongwith the followings:-

1. That the period of the contract of the hostel mess shall be upto 31-05-2023 or the completion of even semester, whichever is earlier, from the date of issue of contract.
2. That I have submitted a valid licence & registration of food businesses under the Food Safety and Standards Act, 2006.
3. That I have submitted a valid registration number of GST.
4. That I have submitted certificate of registration under the Contract Labour (Regulation and Abolition) Act, 1970.
5. That I shall not entertain my guests in the hostel premises.
6. That the quality of the food will be very good to the satisfaction of authorities and inmates
7. That the service staff will be neatly and cleanly dressed and they will be provided uniforms as prescribed by the Warden. (Colour may be specified).
8. That I shall take care of the cleanliness of the mess as well as kitchen. This shall be the responsibility of the contractor and not of the hostel sweeper.
9. That the behaviour of the service staff and mine towards the hostel residents shall be good. In case, the behaviour of the service staff and mine is not satisfactory towards the hostel residents, the contract will be cancelled by the Institute giving one month notice.
10. That the Authorities, if needed, may check the quality of the food served. If in the opinion of the Chief Warden, quality of the meal being served to the hostel residents is not up to the mark, a fine of Rs.1000/- at one time for poor quality of food/poor cleanliness be levied. Chief Warden can impose fine up to the extent of Rs.2000/-. The observations of the Chief Warden will be taken into consideration during award of contract during subsequent years by the Institute.

Name:-

Address

Menu for Contract of Hostel Mess, SIET, Nilokheri

Days	Breakfast (08:00 AM-09:00 AM)	Lunch (01:00 PM-02:00 PM)	Dinner (07:30 PM 9:00 PM)
Monday	2 Stuffed Paratha + Butter, Tea or Curd.	Roti, Rice, Dahi, Rajmah, Seasonal Salad.	Roti, Rice, Mix Dal, Seasonal Vegetable.
Tuesday	2 Stuffed Paratha + Butter, Tea or Curd.	Roti, Rice, Yellow Dal, Tadka, Seasonal vegetable, Seasonal Salad.	Roti, Rice, Mutter Paneer, Moong Dal, Kheer.
Wednesday	2 Stuffed Paratha + Butter, Tea or Curd.	Roti, Rice, White Chana, Seasonal Salad.	Roti, Rice, Kofta, Moth Dal.
Thursday	Poori, Vegetable, Tea or Curd.	Roti, Rice, Kadhi Pakora, Seasonal Salad.	Roti, Rice, Shahi Paneer. Seasonal vegetable.
Friday	2 Stuffed Paratha + Butter, Tea or Curd.	Roti, Seasonal vegetable, Urad Chana Dal, Rice, Seasonal Salad.	Roti, Seasonal vegetable, Veg Biryani, Curd.
Saturday	2 Stuffed Paratha + Butter, Tea or Curd.	Roti, Rice, Black Chana, Seasonal Salad.	Roti, Rice, Seasonal Vegetable, Urad Dal, Kheer.
Sunday	Bread Butter + Milk/Tea	Halwa, Sabji (Petha or Aloo Gobhi or White channa or Aloo Tamator etc.), Poori, Tea (12:30 AM-2:00 AM)	Roti, Rice, Seasonal Vegetable, Chana Dal.

- The quantity of curd (Dahi) will be 150 ml and there will be no extra charges for Achar, Salad and Sugar but extra Butter may be chargeable.

**Chief Warden
SIET, Nilokheri**

List of Enclosures

1. Proof of Earnest money i.e. Rs 20,000/-.
2. Self-Attested copy of PAN, TAN and Adhaar card.
3. Self-Attested copy of service tax/GST registration.
4. Self-Attested copy of FSSAI Registration.
5. Self-Attested copy of balance sheet of last 3 consecutive years of the firm.
6. Self-Attested copy of experience certificate issued by the earlier departments/organizations where services have been provided /providing.
7. An affidavit of Rs 100/-(one Hundred Rupees only) on Non Judicial Stamp paper that the firm has not been black listed anywhere and firm has fulfilled all legal liabilities like Income Tax, Service tax etc. up to dates. Also all the attached documents are genuine and authentic. And if any information/document is found fake at any stage during the work period the work-order may be cancelled and appropriate action shall be initiated against the firm.

